

**GRADUATE EDUCATION COUNCIL**  
 March 3, 2016  
 1:50 p.m. – 2:53 p.m.  
 METRO ROOM, ELLISON CAMPUS CENTER

**MINUTES**

**Attendance:**

Council Members: K. Ratner, Chair, M. Ackerman, J. Bandyopadhyay, C. Bonner, J. Gu, R. Hains, B. Layne, M. Leisey, F. Pomerantz, K. Valens, D. Williams  
 Absent: M. Churchill, H. Colbert, K. Hess, M. Mobley, J. Silveira  
 Secretary: J. Bubier  
 Guests: L. Brossoit, A. Minett

**Announcements:**

Minutes from the February 18, 2016 meeting were reviewed. M. Ackerman moved and J. Gu seconded a motion to approve the minutes. The motion passed unanimously.

Type of Action	Course Number	Course Title/Program	Recommended Changes and Approved Business	Approved	Tabled
New Course	ENG 745	Introduction to Writing and Rhetoric	M. Leisey moved and M. Ackerman seconded to review this proposal. The motion was approved unanimously.	X Unanimous (1 abstention)	
New Course	ENG 799	English Study and Travel Seminar	D. Williams moved and C. Bonner seconded to review this proposal. The motion was approved unanimously with the following revision: <ul style="list-style-type: none"> <li>• Remove the sentence “May be repeated for credit with the permission of the graduate coordinator.” from the course description.</li> </ul>	X Unanimous (1 abstention)	
New Program	Certificate in Writing and Rhetoric		M. Leisey moved and M. Ackerman seconded to review this proposal. The motion was approved unanimously.	X Unanimous	
Change in Course	ACC 860	Global Financial Reporting Issues	M. Leisey moved and K. Valens seconded to review this proposal. The motion was approved unanimously.	X Unanimous (1 abstention)	

K. Ratner continued the discussion from the last meeting regarding the recommendations for the student appeals process, and passed out a sheet detailing those recommendations, which was created by the student appeals sub-committee from last year. The recommendations discussed included: clarifying the appeals process, such as setting the hearing date more than seven days in advance, procedures regarding supporting materials, and the student’s presence at the hearing; access to counsel; and other rhetorical and format suggestions. K. Ratner was willing to discuss these recommendations with the School of Graduate Studies.

The meeting adjourned at 2:53 p.m.