

CURRICULUM COMMITTEE
Salem State University
MINUTES
Meeting: 15/16: 11

Date: January 27, 2016

MEMBERS PRESENT: Elizabeth Blood, Elizabeth Coughlan, Neal DeChillo, Jen Girgen, Donna Hills, Joe Kasprzyk, David Mercer, Megan Miller, Anne Noonan, Alexandria Peary, Jennifer Robinson, Chris Schoen, Gretchen Sinnott, Amy Smith, Peter Smolianov, David Tapley, Cindy Vincent

GUESTS: Theresa DeFrancis, English; Topher Morris, Theatre and Speech Communication; Steve Matchak, Geography; Steve Dion, Sport and Movement Science; Clarke Fowler, Education; Samantha Bates, Higher Education and Student Affairs graduate student interning with Megan.

I.	Chair's Report
	Elizabeth announced that a quorum had been reached and called the meeting to order at 3:03pm. New packets were assigned as follows: J) Occupational Therapy: Chris S. K) Marketing and Decision Sciences: Cindy V. L) Sociology: Jennifer R.
II.	Subcommittee Reports
	No reports
III.	Special Business
	No special business
IV.	Old Business
	A. <u>PHILOSOPHY DEPARTMENT</u> (10/29/14, CRS B, Regina, 12/8/14) TABLED waiting for dept. PHL304-Existentialism (W-II) 15:146
	B. <u>MANAGEMENT DEPARTMENT</u> (10/15/15 P. Smolianov and CRS E) TABLED BUS470-Business Policy and Strategy-Change in Course 16:139 16:139 BUS302-Business Study Travel Seminar-New Course 16:143 16:143
	C. <u>MUSIC AND DANCE DEPARTMENT</u> (10/14/15 D. Hills and CRS A) TABLED MUS102N-Music and Humanities-Change in Course-HP 16:159 MUS103-Music and Humanities II-Change in Course-HP 16:160 MUS121-Women in Music History-Change in Course-HP 16:164
	D. <u>ENGLISH DEPARTMENT</u> (9/24/15 Liz B. and CRS E) TABLED BA-English/M.Ed with a Minor in Teacher Education-Change in Flowsheet 16:052 BA-English/MA-English-New Flowsheet 16:068 Liz made a motion to remove 16:052 from the table, Amy seconded. The department made an error in the credits when they put the 4+1 flowsheet through. Credits will go from 34 to 36. They are also removing a course and adding two electives. Unanimously approved.

	<p>Liz made a motion to accept 16:068, Neal seconded. There are 9 flow sheets for the Combined Bachelor of Arts in English and Master of Arts in English program due to students being able to combine different options for undergraduate and graduate concentrations. Megan expressed concern about having the program ready to roll out for Fall 2016. Megan recommended Fall 2017, and Theresa concurred. Approved with one abstention due to absence.</p>
	<p>E. <u>COMMUNICATIONS DEPARTMENT</u> (10/1/15, Brian A. and CRS D) BS-Communications-Advertising Communications Concentration-Change in Flowsheet 16:055 BS-Communications-Media Production Communication Concentration-Change in Flowsheet 16:056 BS-Communications-Media Studies Concentration-Change in Flowsheet 16:057 BS-Communications-Public Relations Concentration-Change in Flowsheet 16:058</p> <p>Brian was absent due to illness. Anne made a motion to accept, Amy seconded. Cindy is representing the department. She explained that the department is removing COM502 from the flow sheets. The department is no longer offering the course. Megan asked the department to discuss whether or not they want to delete the course. NEASC frowns upon courses that are on the books but never offered. For 16:056, the department wants to provide flexibility for students in terms of their minor. They can now choose between an Art + Design minor and a Music Technology minor. The department did not include an acknowledgment from the chair of Music and Dance. They also did not include degree maps. Approved with one abstention, subject to the department providing degree maps for all 4 flow sheets and acknowledgement from the chair of Music and Dance for 16:056.</p>
	<p>F. <u>COMMUNICATIONS DEPARTMENT</u> (10/15/15 B. Alves and CRS D) COM110-Modern Media and Communications-New Course-W-I 16:125 COM220-Media Literacy-CS 16:126</p> <p>Brian was absent due to illness. Anne made a motion to accept, Amy seconded. Cindy is representing the department. For 16:125, Alex, who is on the W-I sub-committee and runs the W-I program, expressed concern that the department has not adequately responded to constructive criticism. She is delighted that the department wants to offer a W-I course, but she would like to see more specificity about how the course assignments will meet the W-I criteria. Alex would be happy to meet with the department. Anne expressed concern that there needs to be more mentoring/guidance for faculty working on W proposals as the same issues seem to keep coming up. Megan motioned to table 16:125; Amy seconded. Unanimously approved.</p> <p>For 16:126, Cindy explained that media literacy and analysis are increasingly being taught across grade levels. Students in this course are required to analyze media consumption individually and culturally. Elizabeth expressed concern that there was little variability in how the boxes in the Contemporary Society Table were filled out. Cindy explained how the analysis component of the course will work. 16:126 approved with two abstentions.</p>
	<p>G. <u>THEATRE AND SPEECH COMMUNICATION DEPARTMENT</u> (10/13/15 J. Kasprzyk and CRS A) THE415 Lighting Design-New Course 16:081 THE417-Sound Design-New Course 16:082 THE418-Scenic Design-New Course 16:083 THE419-Costume Design-New Course 16:084</p>

THE102-Stage Technology I-Change in Course [16:085](#)
THE310-Stagecraft-Change in Course [16:086](#)
BA-Theatre Arts-Technical Concentration-Change in Flowsheet [16:087](#)
BFA-Theatre Arts-Design Option-Change in Flowsheet [16:088](#)
BFA-Theatre Arts-Stage Management Option-Change in Flowsheet [16:089](#)
BFA-Theatre Arts-Technical Option-Change in Flowsheet [16:090](#)

Joe made a motion to accept, Amy seconded. The department is adding 4 new courses and making flow sheet changes to 4 of their concentrations. They are also changing the names of some courses to better align with the majority of higher education institutions. This will make determining transfer credits easier. The flow sheet changes better reflect the realities of the job market and graduate school today, where the expectation is that students will be focused on a given area rather than generalists. Megan said that the Theatre flow sheets will take effect for Fall 2017, but the new Theatre courses can be Spring 2017. Topher expressed frustration that deadlines and the timespan for the approval process aren't clear to departments. Elizabeth pointed out that the deadlines on the website are not up to date. Megan explained to Topher that there is a mechanism where students can opt to follow a new flow sheet. **Unanimously approved.**

H. GEOGRAPHY DEPARTMENT (10/15/15 D. Hills and CRS A)

Environmental Sustainability Minor-Change in Minor [16:127](#)
Geographic Information Science Minor-New Minor [16:128](#)
Sustainable Tourism Minor-New Minor [16:129](#)
GPH344-Remote Sensing-Change in Course-Change in Course-SR [16:130](#)
GPH363-Seminar in Ecotourism-Change in Course-W-II [16:131](#)
GPH371-Environmental Sustainability and Society-Change in Course-CS [16:132](#)
GPH375-Food, Drink and the Environment-CS [16:133](#)
GPH462-Exploring Tourism Destinations-Change in Course [16:134](#)
GPH464-Tourism Planning and Development-Change in Course [16:135](#)
BS-Geography-Travel and Tourism Concentration-Change in Flowsheet [16:136](#)
GPH180-Saving the World-Social Justice in an Era of Climate Change-CS [16:137](#)

Donna made a motion to accept, Megan seconded. Steve explained that the department will now have minors for each of their four concentrations. They will also keep their existing general minor. For 16:129, Megan asked whether the department wishes to allow students to double dip for the major and minor. For example, International Business students have some Geography courses on their flow sheet. Steve said that they are fine with double dipping. The department needs to include language authorizing the double dipping and how many credits will be allowed.

Anne made a motion to extend for 15 minutes, Neal seconded.

For 16:130, there was concern that the SR sub-committee had not reviewed the documents. For 16:131, there was concern that the department had not responded to criticisms from the W-II sub-committee, and suggestions from the CS sub-committee for some of the other courses do not seem to have been acted upon. **Megan made a motion to table the packet so the department can address the above issues, Amy seconded. Unanimously approved.**

I. SPORT AND MOVEMENT SCIENCE DEPARTMENT (5/11/15, Anne Noonan and CRS D)

BS-Athletic Training-Change in Flowsheet [16:001](#)
Fitness/Wellness Minor-Change in Minor [16:002](#)

	Health and Consumer Science Minor-Non-Teacher Track-Change in Minor 16:003 SMS304-Sport Development-New Course-CS, WC 16:004
J.	<u>SPORT AND MOVEMENT SCIENCE DEPARTMENT</u> (9/18/15, Anne Noonan and CRS D) SMS197-Yoga and Meditation-New Course-PGR 16:051
K.	<u>CHILDHOOD EDUCATION AND CARE DEPARTMENT</u> (10/13/15 D. Hills and CRS A) EDC401-Introduction to Lesson Planning-New Course 16:074 BS-Education/M.Ed. Elementary Education-Change in Flowsheet-Exemption to Degree Credit 16:075 BS-Education/M.Ed. Childhood Education-Change in Flowsheet-Exemption to Degree Credit 16:076

There being no time for further business, Amy moved to adjourn the meeting; Megan seconded. The vote to adjourn was unanimous, and the committee adjourned at 4:42pm.

Submitted by Gretchen Sinnett