

CURRICULUM COMMITTEE
Salem State University
MINUTES

Meeting: 15/16: 05

Date: October 28, 2015

MEMBERS PRESENT: Brian Alves, Elizabeth Blood, Cleti Cervoni, Elizabeth Coughlan, Neal DeChillo, Pamela Halpern, Donna Hills, Joe Kasprzyk, David Mercer, Megan Miller, Jennifer Robinson, Gretchen Sinnott, Peter Smolianov, David Tapley, Cindy Vincent

GUESTS: Tad Baker, Ryan Fisher, Keja Valens

I.	Chair's Report
	Elizabeth announced that a quorum had been reached and called the meeting to order at 3:06pm.
II.	Subcommittee Reports
	No reports
III.	Special Business
	No special business
IV.	Old Business
	A. <u>PHILOSOPHY DEPARTMENT</u> (10/29/14, CRS B, Regina, 12/8/14) TABLED PHL304-Existentialism (W-II) 15:146
	B. <u>ENGLISH DEPARTMENT</u> (2/27/15 Gretchen S and CRS C) BA-English-Creative Writing Concentration-Change in Flowsheet 15:311 BA-English-Professional Writing Concentration-Change in Flowsheet 15:312 ENL251-American Literature II-CEA 15:313 ENL311-Editing For Publication-W-II 15:314 ENL316-Travel Writing-W-II 15:315 ENL230-Introduction to Poetry-CEA 15:3 16 ENL250-American Literary Studies I-CEA 15:317 ENL253-American Ethnic Literatures Since World War II-W-II 15:318 ENL320-Creative Writing-Change in Course 15:319 ENL330-Short Story I-Change in Course 15:320 ENL505-Creative Writing Thesis-New Course-W-III 15:321 Gretchen motioned to accept the above packets; Neal seconded. The English Department is changing the number of ENL320- <i>Creative Writing</i> to ENL220 to better reflect the level of the course. Megan asked why the department was not seeking W-II status for ENL320/220, which was a writing intensive course in the old core. Keja responded that it

is a key course for students in the Creative Writing concentration. In the past, the non-majors in the course have not been as committed as the majors. The department doesn't want the course to attract students who are just trying to fulfill a Gen Ed requirement. Keja said that the department would be willing to revisit the question of W-II status down the line. ENL320 appears on the department's *Professional Writing* and *Creative Writing* flow sheets, necessitating revised flow sheets. They are also fixing an error that occurs on both these flow sheets. In light of the discussion about ENL320/220, David Tapley asked what the incentives were for departments to create W-II courses. There was discussion about department's needing to strategize about which courses they wished to offer to the general student body vs. those geared toward majors. Keja pointed out that English is planning to offer many sections of its W-II courses, and they have more in the works.

English is seeking W-III certification for a new course ENL505-*Creative Writing Thesis*, which will replace ENL500-*Directed Study in English* on the *Creative Writing* flow sheet. Megan pointed out that according to Academic Policies, ENL505-*Creative Writing Thesis* cannot receive W-III certification because it is a Directed Study. The motion was amended to remove from consideration W-III certification for ENL505. ENL505 will be considered as a new course only. Keja said that English would seek an exception from Academic Policies, and if successful resubmit the course for W-III certification. She pointed out that in the CID the course sponsor has addressed the question of how students in this directed study would be able to participate in peer review. Cindy suggested that other departments may have the same concern. Megan suggested that the Gen Ed Committee take up the subject of whether W-III certification should be allowed for Directed Studies that fully meet the peer review criteria. Tad agreed to address this with the Gen Ed Committee.

English is also seeking CEA certification for 3 pre-existing courses and W-II certification for 4 pre-existing courses. The department is changing the title of one of these courses, ENL330, from *Short Story I (Introduction)* to *Short Story* to make it clear that it no longer needs to be taken as part of a two course literature sequence. Neal asked about grade weights for assignments. UCC used to require grade weights on syllabi, but it is not required on the CID. However, W-II/W-III courses must certify that 40% or more of students' grades are based on written work.

Unanimously approved as amended.

Megan said that the W-II certifications will be retroactive since the original forms were submitted before November 1, 2014.

C. BIOLOGY DEPARTMENT (5/29/15, CRS A, Joe K., 9/9/15)

BA-Biology-Change in Flowsheet [16:009](#)

BS-Biology-Change in Flowsheet [16:010](#)

BS-Biology-Aquaculture Concentration-Change in Flowsheet [16:011](#)

BS-Biology-Biomedical Sciences Concentration-Change in Flowsheet [16:012](#)

BS-Biology-Biotechnology Concentration-Change in Flowsheet [16:013](#)

BS-Biology-Environmental Biology Concentration-Change in Flowsheet [16:014](#)
[16:014](#)

BS-Biology-Marine Biology Concentration-Change in Flowsheet [16:015](#)
BS-Biology-Medical Technology Concentration-Change in Flowsheet [16:016](#)
BS-Biology-Nuclear Medicine Technology Concentration-Change in Flowsheet [16:017](#)
BS-Biology-Nuclear Medicine Technology Concentration-Exception to Degree Credits [16:018](#)
BIO312N-Developmental Biology-Change in Course [16:019](#)
BIO342N-Biology of Whales-Change in Course [16:020](#)
BIO408N-Research in Biology-Change in Course [16:021](#)
BIO414N-Evolutionary Theory-Change in Course [16:022](#)
BIO105-Biological Systems-Change in Course [16:023](#)
BIO200-Anatomy and Physiology-Change in Course [16:037](#)

Joe motioned to accept the above packets; Neal seconded.

Biology is removing MAT147-*Statistics* from nine flow sheets. By removing this course all the flow sheets but one now fall at or below the 78-credit cap. Ryan said that this is the first step in a process to make sure the Biology curriculum meets 21st-century needs. The department submitted the flow sheet change forms, current and proposed flow sheets, and degree maps, as well as supporting documentation from Math. The *Nuclear Medicine Technology Concentration* flow sheet cannot be reduced below 78 credits due to accreditation requirements. Neal asked whether accreditation requires that students have specific courses or specific knowledge?

The department is also renumbering four courses, which no longer need the N designation.

Megan motioned to extend 15 minutes; Neal seconded. Unanimously approved.

The department is amending course prerequisites for BIO105-*Biological Systems* and BIO200-*Anatomy and Physiology* to make these courses more accessible to Nursing and Athletic Training majors. There was discussion about the challenges of offering a course that is key for majors and also a support course for students in other departments. The pre-/co-requisites for BIO200 were amended to distinguish between those required of Biology majors and students outside the major.

Unanimously approved.

There being no further business, Neal moved to adjourn the meeting; Megan seconded. The vote to adjourn was unanimous, and the committee adjourned at 4:33pm.

Submitted by Gretchen Sinnett