

<b>Academic Policies Committee</b>	
Minutes	
Thursday, February 8, 2018	
Ellison Campus Center, Underground	
Convened	Meeting convened at 3:20 pm
Attending	Mercy Bashir, Andrew Darien, Clarke Fowler, Bonnie Galinski, Joseph Gustafson, Severin Kitanov, Marty Krugman (Co-Chair), Sara Mana, Sara Moore; Kathy Neville, Kristin Pangallo, Arthur Rosenthal, Jeramie Silveira, Peter Walker (Chair)
Guest(s)	Megan Miller (Registrar), Charlene Campbell (Nursing), Courtney Orelup (Nursing)
<b>I.</b>	<p><b>Chairs Report</b></p> <p><b>Motion to approve minutes:</b>            Motion made by B. Galinski;            Seconded by A. Rosenthal            Motion passes with 11 votes for approving the minutes and 3 abstentions</p> <p><b>Overview:</b> Discussion occurred on the rationale behind identifying members' names in the minutes both for making and seconding motions and for expressing opinions during discussion. P. Walker: We can as a committee decide how much information we want to include in the minutes. It's the power (discretion) of the recorder whether to identify members who expressed an opinion. The language of the minutes can also say merely that "a discussion ensued around issue X" without naming the individuals expressing the opinions surrounding the issue at hand. But we do need to record the members who proposed and seconded the motions. Mention of discussion in All University about lack of uniformity in the style of minute recording. M. Miller: Contract committees consist of appointed representatives and their work is a matter of public record. That's different from department and/or sub-committees. P. Walker: If committee members are not comfortable with their names being part of the record in connection with making or seconding a motion, those members should not make motions or second them. If they are not comfortable with their names appearing in a discussion summary of minutes, they can ask during the approval stage that their names be taken out.</p>
<b>II.</b>	<p><b>Spring Meeting Dates: February 8, 2018</b></p> <p>March 22, 2018            April 5, 2018            April 19, 2018            May 3, 2018</p>
<b>Motion</b>	<p><b>Motion to change the order of the agenda so that New Business, 18:225, Grade Rounding Policy, is next:</b>            Motion made by M. Krugman</p>

	<p>Seconded by K. Pangallo Motion passes with 13 votes in favor of the motion and 1 abstention</p>
<p>III.</p>	<p><b>Old Business</b></p> <ul style="list-style-type: none"> <li>A. <b>Hardwiring Student Success Checklist</b></li> <li>B. <b>Academic Policies &amp; Information</b></li> <li>C. <b>2019-2020 – Academic Calendar, 18:217</b></li> <li>D. <b>2020-2021 Academic Calendar, 18:218</b></li> </ul>
<p>IV.</p>	<p><b>New Business</b></p> <p><b>Grade Rounding Policy, Nursing: Proposal 18:225</b></p> <p><b>Motion to approve Grade Rounding Policy: Proposal 18:225:</b> Motion made by B. Galinski Seconded by J. Silveira Motion passes unanimously</p> <p>E. <b>Overview:</b> The rationale for introducing the policy is explained. The new policy is meant to reflect the official policy of the Nursing Board of Registration. Discussion focuses on the logic behind the grade rounding policy in cases in which a student’s grade is slightly below 77 points, e.g. when it comes to 76.9. M. Miller: There may also be confusion resulting from asymmetries between the SSU catalog and the Nursing School Handbook. It may be advisable to include the Nursing School grading scale in the catalog information as a necessary framework clarifying the meaning of the grade. Otherwise, confusion is bound to cause grading disputes. P. Walker: The committee’s concern is not with the Nursing School Handbook but with what appears in the language of the SSU Catalog. Two issues ought to be distinguished: (1) The Nursing School wants it to be clear what a student needs to receive in order to pass a course, and (2) that anything falling short of the 77 points cannot be rounded up, in other words, 76.9999999 will not be rounded up to 77 in order to make it a C+. K. Pangallo: The best way to deal with this issue is to eliminate the decimal points. Otherwise, a student may get the idea that rounding up the grade to 77 is a possibility. Discussion ends with consensus to adjust the language of the new policy and resubmit the proposal for approval.</p> <p><b>Motion to postpone approval of Proposal 18:225:</b> Motion made by M. Krugman Seconded by K. Pangallo Motion passes unanimously</p>

	<p><b>Motion to move items D and E, Academic Calendars for 2019-20 and for 2020-21 to next on the agenda:</b>          Motion made by B. Galinski          Seconded by S. Moore          Motion passes unanimously</p>
<p><b>V.</b></p>	<p><b>Motion to approve new academic 2019-20 calendar:</b>          Motion made by C. Fowler          Seconded by S. Mana          Motion passes unanimously</p> <p><b>Overview:</b> Discussion of add/drop and withdrawal dates: Add/drop dates should be the same for graduate, undergraduate, and continuing education students. Language should say “withdrawal deadline for both grad and undergrad students.” M Miller: Winter Session will start after the Holiday Break and overlap with the beginning of the Spring semester. Concern is expressed about starting the Spring semester before Martin Luther King Day. B. Galinski: Unfortunately, it is impossible to change the calendar for the Spring semester to start after the Martin Luther King Day without reducing the mandatory number of teaching days. Discussion followed on rationales for the early ending to the add/drop period. The chief problem is that a later add/drop ending date has serious negative repercussions for students, especially with respect to financial aid. Changing the dates of add/drop would require changing the add/drop policy. M. Miller addressed the complexity of the connections between the length of add/drop, financial aid, W grades, SSU’s Academic Standing Policy (which in her opinion needs revisiting), and high numbers of withdrawals as an indicator of struggling academically.</p> <p><b>Motion to postpone approval of Academic Calendar</b>          Motion made by K. Pangallo          Seconded by C. Fowler          Motion passes unanimously</p> <p><b>Adjournment</b></p> <p><b>Motion to adjourn:</b>          Motion made by K. Pangallo          Seconded by B. Galinski          Motion passes unanimously.</p>
<p><b>Adjourned</b></p>	<p>At 4:33 pm</p>

Respectfully submitted,  
 Severin Kitanov (Philosophy)

Next meeting: February 8, 2018 at 3:15 pm