

**SALEM STATE UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE
MINUTES
Meeting: 17/18:15**

Date: May 2, 2018

MEMBERS PRESENT: Kate Amory, Luke Conlin, Regina Flynn, Peter Kvetko, Lynn Fletcher, Jen Girgen, Rebecca Hains, Joseph Kasprzyk, Megan Miller, Shannon Mokoro, Chris Schoen, Kurt vonSeekam

GUESTS: Keja Valens (DPDS, English), Rocky Shwedel (Secondary and Higher Education), Anne Noonan (Psychology), Cami Condie (Childhood Education and Care), Jacy Ippolito (Secondary and Higher Education),

I.	<p>Chair’s Report</p> <p>Committee Chair, R. Hains declared a quorum of UCC members present. Rebecca called the meeting to order at 3:09 p.m.</p> <p>R. Hains asked for a motion to change the order of business so that UCC members could discuss New Business before Special Business.</p> <p>A. Spring Meeting Schedule: May 9, 2018 May 16, 2018</p>
II.	<p>Subcommittee Reports</p> <p>There were no reports given by any subcommittee.</p>
III.	<p>Special Business</p> <p>1. Revision to DPDS Category 18:267</p> <p>Keja Valens in her role as DPDS faculty fellow and member of the DPDS subcommittee presented the proposal to make changes to the category.</p> <p>After spending a year reviewing DPDS proposals, the faculty fellows and the committee members realized that the content which needs to be covered in a DPDS course is a better fit for courses that are “at the 200-level or above and should not include courses meant to be taken during the student’s first year, except in special circumstances.”</p> <ul style="list-style-type: none"> - K. Valens gave an example of what a special circumstance might entail – if a department created a 100-level course titled “Justice issues within the African American Community” or “Racial Disparities in Social Media” and if the course met all of the DPDS criteria, then the course would be accepted as a 100-level DPDS course. <p>There being no further discussion, R. Hains called for the vote on the proposal as</p>

amended. All UCC members present voted to approve item 18:267.

IV.	Old Business – those assigned to specific proposals discussed their status and provided updates.
	A. <u>MUSIC AND DANCE DEPARTMENT</u> – TABLED
	<p>B. <u>ENGLISH DEPARTMENT</u></p> <p>C. Schoen made a motion to accept and discuss the items presented by the English Department. L. Conlin second the motion.</p> <p>Keja Valens was present representing the department. The department is revising the MA portion of the 4 + 1 program. On the undergraduate program, there are not changes. The significant changes were only to the MA portion. The department changed the flowsheets to reflect the new Master’s component of the program.</p> <ol style="list-style-type: none"> 1. BA-English-Creative Writing and MA-English Literature-Change in Flowsheet 18:230 2. BA-English-Creative Writing and MA-English Writing-Change in Flowsheet 18:231 3. BA-English Professional Writing and MA-English Literature-Change in Flowsheet 18:232 4. BA-English Professional Writing and MA-English Writing-Change in Flowsheet 18:233 5. BA-English and MA-English Literature-Change in Flowsheet 18:234 <p>There being no further discussion, R. Hains called for the vote on items 18:230 to 18:234. All UCC members present voted in favor of approving the above items.</p>
	<p>C. <u>CHILDHOOD EDUCATION AND CARE DEPARTMENT</u></p> <p>J. Girgen made a motion to discuss the items presented by the Childhood Education and Care Department. M. Miller seconded the motion.</p> <ol style="list-style-type: none"> 1. BS-Education-Early Education and Care Concentration-Change in Flowsheet 18:254 2. EDU250A-Language and Literacy Development-Change in Course 18:255 <p>- The department is changing the prefix and the course number to EEC250. The focus on the course is changing to be more applicable to early childhood care and education.</p> <p>There being no further discussion, R. Hains called for the vote on items 18:254 and 18:255. All UCC members present voted in favor of approving the above items.</p>
	<p>D. <u>SECONDARY AND HIGHER EDUCATION DEPARTMENT</u></p> <p>K. Amory made a motion to discuss the items presented by the Secondary and Higher Education Department. R. Flynn seconded the motion.</p> <p>-Jacy explained that the proposed changes are for their community education program.</p>

<p>The writing subcommittee reviewed and approved item 18:238. -Megan suggested not having the suffixes on the course numbers because it may cause confusion. The courses will be submitted as EDC526 and EDC527.</p> <ol style="list-style-type: none"> 1. BS-Education Studies-Community Education Concentration-Change in Flowsheet 18:236 2. EDC525-Capstone Seminar and Internship in Community Education-Deletion of Course 18:237 3. EDC526CE-Capstone Seminar in Community Education-New Course-W-III 18:238 4. EDC527CE-Internship in Community Education-New Course 18:239 <p>There being no further discussion, R. Hains called for the vote on items 18:236 to 18:239. All UCC members voted in favor of approving items 18:236 to 18:239.</p>
<p><u>E. PSYCHOLOGY DEPARTMENT</u></p> <p>K. von Seekamm made a motion to discuss the items presented by the Psychology Department. L. Fletcher seconded the motion.</p> <p>-The members of the DPDS subcommittee reviewed and approved the courses presented below. -Anne Noonan spoke to the changes in the courses. -Megan asked A. Noonan to make sure to notify Criminal Justice and Interdisciplinary Studies about the changes to PSY333.</p> <ol style="list-style-type: none"> 1. PSY333-Psychology of Gender-Change in Course-DPDS 18:190 2. PSY344-Topics in Social and Cultural Diversity-Change in Course-DPDS 18:191 <p>There being no further discussion, R. Hains called for the vote on items 18:190 and 18:191. All UCC members present voted to approve items 18:190 and 18:191.</p>
<p><u>F. CRIMINAL JUSTICE DEPARTMENT</u></p> <p>R. Flynn made a motion to discuss the items presented by the Criminal Justice Department. C. Schoen seconded the motion.</p> <p>-The members of the DPDS subcommittee reviewed and approved the courses presented below.</p> <ol style="list-style-type: none"> 1. CRJ260-Racial Minorities, Crime and Criminal Justice-Change in Course-DPDS 18:214 -the course title in changing to People of Color, Crime, and Justice 2. CRJ240-Bias Crime-DPDS 18:215 3. CRJ365-Gender and the Criminal Justice System – DPDS 18:216 <p>There being no further discussion, R. Hains called for the vote on items 18:214 to 18:216. All UCC members present voted to approve items.</p>

	<p>G. <u>CHEMISTRY AND PHYSICS</u></p> <p>C. Schoen made a motion to discuss item 18:259 presented by the Chemistry and Physics Department. M. Miller seconded the motion.</p> <p>-The members of the FYS subcommittee reviewed and approved the course. -Lorrie Comeford came to represent the department.</p> <p>1. FYCH100-First Year Seminar-Chemistry 18:259</p> <p>There being no further discussion, R. Hains called for the vote on the above item. All UCC members present voted to approve item 18:259.</p>

The business of the committee haven been discussed and completed, R. Hains called for a motion to adjourn at 4:36 p.m. M. Miller made the motion to adjourn. R. Flynn seconded the motion to adjourn. All UCC members present voted to adjourn

Respectfully submitted by
Shannon A. Mokoro