

**SALEM STATE UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE
MINUTES
Meeting: 17/18:16**

Date: May 16, 2018

MEMBERS PRESENT: Doug Allen, Greg Carroll, Lisa Chen, Luke Conlin, Neal DeChillo, Lynn Fletcher, Regina Flynn, Gail Gasparich, Jen Girgen, Rebecca Hains, Megan Miller, Shannon Mokoro, Joseph Kasprzyk, Chris Schoen, Kurt vonSeekamm

GUESTS: Mary-Jo Grenfell (Music and Dance), Jacy Ippolito (Secondary and Higher Education), Michael Mobley (PSY), Anne DiFillippo (NUR/Healthcare Studies)

I.	Chair’s Report
	Committee Chair, Rebecca Hains declared a quorum of UCC members present. R. Hains called the meeting to order at 9:10 a.m.
II.	Subcommittee Reports
	There were no reports given by any subcommittee.
III.	Special Business
	<p>1. Over the summer there will be a system put in place called Curriculumlog that will give us the ability to upload and fill out, and review our forms online.</p> <p>-R. Hains said that the system may not be able to accommodate some of the rules from our policies and procedures. There will need to be some interpreting of our policies done by Joe and Megan so the process will not be negatively impacted.</p> <p>-R. Hains called for a vote to empower the small group that will be working over the summer to make changes to our policies and procedures as needed to meet the system requirements. G. Carroll made a motion, L. Fletcher seconded. All UCC members presented voted unanimously to approve the small summer group to make changes as needed.</p>
IV.	Old Business – those assigned to specific proposals discussed their status and provided updates.
	<p>A. <u>MUSIC AND DANCE DEPARTMENT</u></p> <p>C. Schoen made a motion to discuss and approve items presented by the Music and Dance department. L. Fletcher seconded the motion.</p> <p>1. MUS 119-Fundamentals of Audio Engineering-Change in Course 18:226</p> <p>G. Carroll explained that the course has become very popular and only has space for 12 people. The department found that their majors could not get in. This proposal adds a</p>

pre-requisite to the course.

2. MUS 511N-Seminar II for Music Majors – Change in Course [18:029](#)
 The department is changing the course description. Mary-Jo Grenfell discussed why the department is changing the course description.
 - N. DeChillo expressed concern about this being a Directed Study and the impact of having this course listed as such and the cost. The UCC membership attempted to brainstorm an alternative solution to this course being a Directed Study.
 - R. Hains proposed a friendly amendment that the Directed Study not be required of all students – Indicated on the BA in Music Flowsheet: The senior year number of credits was changed to 3-4 credits and the total credits changed to 47-48 credits with an *Some students will be required to take MUS500 concurrently with MUS511N per the direction of the Department Chair, dependent on the student’s project selection
3. BA-Music Change in Flowsheet [18:263](#)
 -See above note
4. MUS232N-Music Theory II-Change in Course [18:264](#)
 - Specific grade requirement
5. MUS233-Ear Training II-Change in Course [18:265](#)
 - Specific grade requirement
6. MUS170-Altavoce Treble Chorus-Change in Course [18:266](#)
 - Change in terminology from “nonspecific gender” to “gender non-specific”

There being no further discussion, R. Hains called for the vote. All UCC members present voted unanimously in favor of approving the above items.

B. HEALTHCARE STUDIES DEPARTMENT

L. Fletcher made a motion to discuss item 18:155 presented by the Healthcare Studies Department. J. Girgen seconded the motion.

1. BHS201-Health Disparities in the U.S. in the 21st Century-New Course-CS [18:155](#)
 - Part of a bigger packet that the UCC reviewed in the fall. The appropriate subcommittee (CS) approved the course. A. DiFilippo came to speak to the development of this course and its importance.
 - The UCC will look into whether students are allowed to take 1 course to count for DPDS and 1 other Gen Ed category.

There being no further discussion, R. Hains called for the vote. All UCC members present voted unanimously to approve this item.

	<p>C. <u>PSYCHOLOGY DEPARTMENT</u></p> <p>K. von Seekamm made a motion to discuss and approve item 18:192 presented by the Psychology department. C. Schoen seconded the motion.</p> <ol style="list-style-type: none"> 1. PSY355-African American Psychology-Change in Course-DPDS 18:192 <ul style="list-style-type: none"> - The DPDS subcommittee reviewed and approved this course. M. Mobley was present to discuss this course. <p>There being no further discussion, R. Hains called for the vote. All UCC members present voted unanimously to approve this item.</p>
	<p>D. <u>SECONDARY AND HIGHER EDUCATION DEPARTMENT</u></p> <p>J. Kasprzyk made a motion to discuss and approve item 18:243 presented by the Secondary and Higher Education department. G. Gasparich seconded the motion.</p> <ol style="list-style-type: none"> 1. EDC399-Special Topics in Educational Studies-New Course 18:243 <ul style="list-style-type: none"> -J. Ippolito was present to discuss the course. He explained how it fits into the program for students who want to be in education but may not necessarily want to be teachers. <p>There being no further discussion, R. Hains called for the vote. All UCC members present voted unanimously to approve this item.</p>
	<p>E. <u>INTERDISCIPLINARY STUDIES DEPARTMENT</u></p> <p>J. Kasprzyk made a motion to discuss and approve items 18:248 and 18:249 presented by the IDS department. Someone seconded the motion.</p> <p>G. Carroll represented the department and explained the changes to the courses. The department is opening up the courses so all students in the University can take them.</p> <ol style="list-style-type: none"> 1. IDS389-Research Methods in Interdisciplinary Studies-Change in Course 18:248 2. IDS489-Senior Capstone in Interdisciplinary Studies-Change in Course 18:249 <p>There being no further discussion, R. Hains called for the vote. There was 1 abstention. All other UCC members present voted to approve the above items.</p>

The business of the committee have been discussed and completed, R. Hains called for a motion to adjourn at 10:40 a.m. S. Mokoro made the motion to adjourn. N. DeChillo seconded the motion to adjourn. All UCC members present voted to adjourn

Respectfully submitted by
Shannon A. Mokoro