

Academic Policies Committee	
Minutes	
Thursday, April 5, 2018	
Ellison Campus Center	
Meeting: APC 2017/2018:11	
Convened	3:20 p.m.
Attending	Joseph Cambone, Clarke Fowler, Bonnie Galinski, Joseph Gustafson, Severin Kitanov, Marty Krugman, Sara Mana, Sara Moore, Kathy Neville, Kristin Pangallo, Arthur Rosenthal, Jeramie Silveira, Peter Walker, Carol Zoppel.
Guest(s)	Sam Ohannesian (Center for Academic Excellence).
Documents attached	Revised Military Leave Policy (18:228); Academic Policies Queries; Academic Policies Queries Checklist
I.	<p>Chair's Report</p> <p>I. Chair's Report Chair P. Walker inquired about the meeting number to verify that we are on track. B. Galinski to review the APC meetings and confirm that we are on meeting 11.</p> <p>Confirmed Meetings:</p> <ol style="list-style-type: none"> 1. September Charge 2. 9/28 3. 10/19 4. 11/2 5. 11/30 6. 12/14 7. 1/25 8. 2/8 9. 2/22 10. 3/22 11. 4/5 <p>Chair P. Walker commented on the future meeting dates and stated that as long as we finish our work, we will wrap up on May 3. If not, we might have another meeting during finals week.</p>
II.	<p>Spring Meeting Dates:</p> <p>April 19 May 3</p>
III.	<p>Old Business</p> <p>Motion: To adjust the order of old business and review business item D, Military Leave Policy, 18:228 first. Motion made by: K. Pangallo Seconded by: C. Zoppel</p> <p>Vote: Passed unanimously.</p>

	<p>D. Military Leave Policy 18:228</p> <p>Members asked for clarification around the intention of the policy with regards to the options. S. Ohannesian responded that the students should consult with faculty to determine which option the student chooses. K. Pangallo commented that there should be a sentence stating the intent is to allow maximum flexibility for the students. Chair P. Walker inquired if there needs to be a revision or additional language around the intention of the bullets for a short-term leave.</p> <p>There was conversation around the differences in the short and long-term policy bullets. S. Ohannesian responded that if students leave early in the semester, they would be advised to back out and re-register when they return. He stated that after five weeks the University doesn't want students to lose the work that they have done so the policy should provide options.</p> <p>There was some discussion around the use of the word any and all and whether or not the policy should distinguish between the five- and eight-week options. As a result, the word all was removed in two places, the word a student was changed to students, and it was decided that even though the paragraphs seemed redundant, there was a need to distinguish between the short- and long-term leave options in the policy.</p> <p>Motion: To approve the Military Leave Policy as revised; 18:228 Motion made by: B. Galinski Seconded by: S. Moore</p> <p>Vote: Passed unanimously.</p> <p>A. Academic Policy Diagnostic</p> <p>Chair P. Walker passed out a document that was created from the catalog review and asked members to assist in finding answers to the questions that were listed. The following members agreed to follow up on the following items: 1. S. Kitanov and K. Pangallo; 2. B. Galinski; 3. J. Cambone and C. Fowler; 4. B. Galinski to check with M. Miller; 5 – 8 J. Cambone. 9. K. Pangallo.</p> <p>Chair P. Walker distributed a second list and J. Cambone offered to review these policies with the Deans on behalf of the academic departments and report back to the committee. J. Cambone recommended that Registrar M. Miller share the persistent barrier policies and discuss in person at the next meeting.</p> <p>B. Hardwiring Student Success Checklist C. Academic Policies & Information</p>
<p>IV.</p>	<p>New Business</p>
<p>V.</p>	<p>Adjournment</p> <p>Motion: Motion to adjourn. Motion made by: S. Kitanov</p>

	Seconded by: J. Silveira <u>Vote:</u> Motion passed unanimously.
Adjourned	at 4:11 p.m. <u>Motion:</u> Motion made by: S. Kitanov Seconded by: J. Silveira <u>Vote:</u> Passed unanimously.

Respectfully submitted,
Bonnie Galinski
Assistant Vice President for Enrollment Management

Next Meeting: Thursday, April 19