

ALL-UNIVERSITY COMMITTEE
Salem State University
MINUTES – 18/19:01
Date Thursday Oct 18, 2018

Convened: Time: 9:37am Location: Presidential Conference Room, Ellison Campus Center

Attending: Ryan Fisher, Elizabeth Duclos-Orsello, Scott James, Amy Smith, Michele Louro, Anne Noonan, Gretchen Sinnett, David Silva, Karen House

Prior Commitments: Tiffany Chenault, Stephen Young

Guests:

Please note: AUC = All-University Committee, UCC = University Curriculum Committee, APC= Academic Policies Committee, SAC = Student Affairs Committee

I. Chair's Report

A. Rotating Recorders & Meeting Schedule

November 8, 2018 Ryan Fisher

November 29, 2018 Elizabeth Duclos-Orsello

December 19, 2018 Gretchen Sinnett

II. Approval of Minutes

A. University Curriculum Committee

1. Curriculum Committee 18/19:02

Motion To accept the minutes of the Curriculum Committee (18/19:02)

Made by: Elizabeth Duclos-Orsello Seconded by: Karen House

Vote Motion: Passed unanimously.

Discussion Chair Smith gave a review of the minutes:

The meeting was called to order. Chair Hains discussed the available committee seats and asked for interested parties to nominate via MSCA. Chair Hains discussed the succession planning/leadership development with regard to continuity on UCC.

Marketing & Decision Sciences proposed two course changes: ODS 300 & ODS 467. Both courses require changes to pre-requisites because the department is no longer offering the previous pre-requisites. The MAT department will be impacted by this change. MAT was notified and signaled their approval. Members of the UCC voted unanimously in favor of approving the changes.

That was the essence of the meeting.

Chair Smith asked if there was any discussion.

Discussion

None was forthcoming.

Motion **To end the discussion of curriculum committee minutes (18/19:02)**
Made by: David Silva Seconded by: Gretchen Sinnett

Vote Motion: Passed unanimously.

Motion **To approve the minutes of the Curriculum Committee (18/19:02)**
Made by: Ryan Fisher Seconded by: Scott James

Vote Motion: Passed unanimously.

B. Academic Policies Committee
1. Academic Policies 18/19:01

Motion **To accept the minutes of the Academic Policies Committee (18/19:01)**
Made by: Ryan Seconded by: Scott

Vote Motion: Passed unanimously.

Discussion Chair Smith gave a review of the minutes:
The meeting was called to order. J. Cambone (by virtue of the alphabet) facilitated the meeting until a chair was elected. P. Walker was nominated and voted in as committee chair. C. Fahey was nominated and voted in as committee vice-chair.

Co-recorders will alternate as agreed upon. Chair Walker reviewed the availability of committee seats, including those for students, with the committee. Subcommittee members were appointed to the Selective Retention Committee and the Calendar Committee. Chair Walker reviewed the function and purpose of APC. J. Cambone provided an update on the President's Working Group for Student Success.

That was the essence of the meeting.

Chair Smith asked if there was any discussion.

Discussion: Question was asked about our student members. Will be discussed later. Can we ask for a list of the Important proposals being generated at APC? Chair Smith will request that. Scott James mentioned conversations about student leaves of absence and returns therefrom.

Motion To end discussion of the minutes.
Made by: Anne Noonan Seconded by: David Silva

Vote Motion: Motion passed unanimously.

Motion **To approve the minutes of the Academic Policies Committee (18/19:01)**
Made by: Scott James Seconded by: Elizabeth Duclos-Orsello

Vote Motion: Passed unanimously.

III. Old Business None

No Old Business

IV. New Business

Chair Smith has reached out to many student groups informing them of open seats on this committee. MSCA had scheduled a meeting with student leaders, but that meeting was postponed. Interested students should be put in touch with SGA, who processes these appointments. Of note, the two students currently on the committee have class during this committee's Fall 2018 meeting time.

After discussion a meeting time was set for December 19, 2018 meeting: 9:00 – 11:00 a.m.

Discussion ensued about whether we should have a standing meeting time for Spring semester. Options raised include Thursday mornings, Friday afternoons, Community Time, and Monday afternoons. Important considerations include Chairs meetings and Board of Trustees meetings. Trustees meetings are as follows: January 30, 2019 (committees meeting); February 13, 2019 (full Board), March 27, 2019 (committees), April 10, 2019 (full), May 22, 2019 (committees); June 5, 2019 (full). A meeting between Board of Trustees and SGA will be held Tuesday, March 5, 2019.

This committee will try for Wednesday afternoon meetings in Spring 2019, with attention to Trustees and Chairs meetings.

Chair Smith raised the issue that she has been hearing rumors from colleagues about a possible meeting in January to discuss SSU's "consolidation" with North Shore Community College. David Silva clarified that there is absolutely no mandate for the two institutions to consolidate, but shared his view that it is sensible for SSU to be intentional and proactive about partnering with and collaborating with our # 1 feeder school. When asked about the January meeting, he reported that presidents of both universities had requested a meeting, which will be held on January 8, 2019, roughly 9:00 a.m. to 12:00 p.m. People from DHE may be participating, and Academic Affairs is currently figuring out the participants list. David Silva was asked if student leaders will be invited, and the answer was no because the idea is for cross-institutional faculty collaborations, akin to the conversations that have been taking place around Mass Transfer, which have been fruitful. Further, David Silva said that department chairs will be asked for input on what faculty should be invited. Elizabeth Duclos-Orsello commented that some departments have been engaged in Mass Transfer/pathway work for 2-3 years,

and some have not been in the loop at all. Ryan Fisher stated that transferring students into departments is very time consuming for chairs, and anything to make process more efficient would be beneficial. Karen House stated that this is not only a faculty-to-faculty initiative; members of the administration have also been looking into more efficient collaborating. Elizabeth Duclos-Orsello requested more transparency about what is being discussed, as there are some limitations to faculty speaking with faculty peers given that we all work within larger contexts and structures. Karen House and David Silva agreed to share that request with President Keenan. David Silva stated that SSU needs to be more intentional and aggressive about collaborating with community colleges; Scott James added that private colleges have been moving towards collaborations with community colleges. Chair Smith requested that faculty from the standing committees be invited to the January 8, 2019 meeting, especially those not otherwise being invited because of their roles as chairs or faculty leaders on Mass Transfer.

Motion

To adjourn.

Made by: Karen House Seconded by: Elizabeth Duclos-Orsello

Vote

Unanimous

Meeting adjourned at: 10:39

Minutes respectfully submitted by: Anne Noonan