

**CURRICULUM COMMITTEE
Salem State University
MINUTES
Meeting: 18/19:03**

Date: October 17, 2018
Central Campus, Room 236

MEMBERS PRESENT: Sovicheth Boun, Greg Carroll, Megan Miller, Lisa Chen, Kenneth Reeds, Kurt von Seekamm, Peter Kvetko, Chris Schoen, Gail Gasparich, Susan Edwards, Lynn Fletcher Shannon Mokoro, Rebecca Hains

GUESTS: Ken Ardon (ECO), Pamela Leong (SOC), Tiffany Chenault (SOC), Elizabeth Duclos-Orsello (IDS), Douglas Chence (ACC), Andrew Darien (HIS), Annette Adisho-Chapman (HIS), Aviva Chomsky (HIS), Erik Jensen (HIS), Jenifer Robinson (CRJ), Sara Ingles (Registrar)

I.	Chair’s Report
	<p>A. Having established a quorum, Committee Chair Rebecca Hains called the meeting to order at 3:03 p.m.</p> <p>B. Fall Meeting Schedule November 14, 2018 3 p.m. November 28, 2018 3 p.m. December 5, 2018 3 p.m. December 13, 2018 9:30 a.m. (full-day meeting)</p> <p>C. Welcome, new members: Sovicheth Boun (EDU); Lisa Chen (ACC/FIN); Luke Conlin (CHE/PHY) CRS lists have been updated to reflect these new additions to our committee.</p> <p>D. Reminder: Two vacancies remain open on our committee. Because the union has made three calls for appointments, these can be made from any department and any area. If anyone is interested, please ask them to contact Jim Gubbins (MSCA-Salem Chapter President) to request an appointment to the committee.</p> <p>E. R. Hains reminded us that this is a busy time for the UCC and we should check the agenda carefully for assignments and should work diligently to move as many of those items as possible to the Old Business in time for our November 14 meeting.</p>
II.	Subcommittee Reports
	There were no subcommittee reports.
III.	Special Business
	There was no special business.
IV.	Old Business – those assigned to specific proposals discussed their status and provided

	updates.
	<p>A. Economics</p> <p>K. Reeds made a motion to approve packet 19:002 and M. Miller seconded this motion.</p> <p>1. CO399-Fed Challenge-New Course 19:002</p> <ul style="list-style-type: none"> - K. Ardon spoke to why the department has created this course. The course is based on a competition in which students from around New England participate. - The members of the UCC reviewed all appropriate and relevant new course documents. <p>All in favor with 1 abstention.</p>
	<p>B. Sociology</p> <p>K. Reeds moved to accept the packets presented by the Sociology department and C. Schoen seconded this motion.</p> <p>1. SOC225-Food and Society-New Course-CS 19:013</p> <ul style="list-style-type: none"> - The members of the CS subcommittee reviewed and approved the documents for this course. - The members of the UCC reviewed all the appropriate and relevant new course documents and forms. <p>2. SOC350-Sociological Theory I: Classical Theory-Change in Course 19:014</p> <p>3. SOC351-Sociological Theory II: Contemporary Theory-Change in Course 19:015</p> <ul style="list-style-type: none"> - The department is changing both SOC350 and 351 to 200-level courses. - Discussion: Are the requested course numbers available? M. Miller will check the historical course record and during the meeting was able to tentatively identify two consecutive course numbers at the 200-level (207 and 208). She will confirm and let the liaison and department sponsors know. - These proposals impact IDS because these courses appear as options for an IDS concentration. Approval was given by E. Duclos-Orsello for these proposed renumberings. - The members of the UCC reviewed all the appropriate and relevant change in course documents and forms. <p>4. SOC246-Social Deviance-Change in Course-CS 19:016</p> <ul style="list-style-type: none"> - The members of the CS subcommittee looked at the course and approved the changes. - The members of the UCC reviewed all the appropriate and relevant change in course documents and forms. <p>5. SOC314-On Death and Dying-Change in Course-PGR, CS 19:017</p> <ul style="list-style-type: none"> - The members of the PGR and CS subcommittees looked at the course and approved the changes. - A concern was raised that in reviewing the CS proposal, not all course objectives were reflected in the table at the end of the CS CID. However, upon further discussion, it was determined that all course objectives are represented across the two CIDs for PGR and CS

	<p>in conjunction, across the criteria required for those two gen ed categories. Therefore, no revisions to this table are necessary.</p> <ul style="list-style-type: none"> - The members of the UCC reviewed all the appropriate and relevant change in course documents and forms. <p>There being no further discussion, R. Hains called for the vote. All UCC members present voted to approve packets 19:013-19:017.</p>
	<p>C. ACCOUNTING & FINANCE DEPARTMENT</p> <p>L. Fletcher made a motion to accept the packets submitted by the Accounting and Finance department and G. Carroll seconded the motion.</p> <ol style="list-style-type: none"> 1. ACC499-Special Topics in Accounting-New Course 19:008 2. FIN499-Special topic in Finance-New Course 19:009 <ul style="list-style-type: none"> - The department is adding two special topics courses. The department received money from a donor to help students be able to engage in management of money but has no courses in which this content could be offered. The department felt that special topics courses would be of the greatest benefit to the students. - The UCC members reviewed the appropriate and relevant new course documents and forms. <ol style="list-style-type: none"> 3. BS-Business Administration-Accounting Concentration-Change in Flowsheet 19:010 4. BS-Business Administration-Finance Concentration-Change in Flowsheet 19:012 5. BS-Business Administration-Corporate Finance & Accounting Conc.-Change in Flowsheet 19:011 <ul style="list-style-type: none"> - The UCC members reviewed the proposed changes for the above flowsheets <p>There being no further discussion, R. Hains called for the vote. All UCC members present voted to approve.</p>
	<p>D. INTERDISCIPLINARY STUDIES</p> <p>P. Kvetko made a motion to accept IDS packet 18:235, and M. Miller seconded the motion.</p> <ol style="list-style-type: none"> 1. IDS385-Community Organizing-Change in Course-DPDS 18:235 <ul style="list-style-type: none"> - This is an existing course. G. Carroll (in his role as a member of the IDS department) described the course for the members of the UCC. P. Kvetko confirmed that the members of the DPDS subcommittee had reviewed and approved the change in course. Beyond the DPDS certification request, IDS seeks no other changes to the course. <p>There being no further discussion, R. Hains called for the vote. 12 UCC member voted to approve. 1 abstention.</p>
	<p>E. HISTORY</p> <p>P. Kvetko made a motion to accept History packets 19:003-19:007, and G. Carroll seconded the motion.</p>

1. HST205-United States History and Constitutional Government II-Change in Course-HP [19:003](#)

- Existing course for which the department is seeking HP certification. The members of the HP subcommittee has reviewed the course.
- D. Darien spoke to the context of the course
- The members of the UCC reviewed all the appropriate and relevant change in course documents and forms.

2. HST1XX-Propaganda: An Historical Examination-New Course-W-I [19:004](#)

- The members of the W-I subcommittee have reviewed and approved the course. There was a letter of support submitted by Alexandra Peary.
- A. Adisho-Chapman explained the course.
- The new course number will be 120.
- The members of the UCC reviewed all of the appropriate and relevant new course documents and forms.
- R. Hains noted that this course has some overlap with offerings in the MCO department, and that in an email exchange in September, MCO chair P. Oehlkers had been asked to offer support for the course. A. Adisho-Chapman and D. Darien do not recall receiving a response. R. Hains believes that P. Oehlkers' intention was to support the course and will follow up with him directly to confirm whether MCO supports the course.
- Notes were made to the new course form to indicate that the ENL and MCO departments would be impacted by this course.

3. HST239-History of Latinos in the United States-Change in Course-DPDS [19:005](#)

- The members of the DPDS subcommittee reviewed and accepted the course. There are no changes to this course other than the request to be considered for DPDS certification.
- A. Chomsky spoke about this course. A. Chomsky explained the rationale behind HST's decision to use the term "Latino" as opposed to "Latinx" in the course title and description.
- The members of the UCC reviewed all the appropriate and relevant change in course documents and forms.

4. HST320-History of the American Family-Change in Course [19:006](#)

- The new proposed course title is History of the American Family in the United States: 1870-1990.
- The members of the UCC reviewed all the appropriate and relevant change in course documents and forms.

5. HST115-The Classical Tradition-New course-CEA, HP [19:007](#)

- The members of the CEA and HP subcommittees reviewed and approved the new course documents.
- E. Jensen spoke to the context of the course.
- The members of the UCC reviewed all of the appropriate and relevant new course

	<p>documents and forms.</p> <ul style="list-style-type: none"> - Suggestions were offered to change the language from “off-campus work” to be clearer in the type of potential off-campus experiences the students may have. HST agreed to amend the proposed course description to include the proposed language. <p>There being no further discussion, R. Hains called for the vote to approve the packets as amended. All UCC members present voted to approve.</p>
	<p>F. CRIMINAL JUSTICE DEPARTMENT</p> <p>S. Edwards made a motion to accept CRJ packet 19:001, and G. Gasparich seconded the motion.</p> <p>1. CRJ380-Criminal Profiling-Change in Course 19:001</p> <ul style="list-style-type: none"> - The department is requesting a change in the prerequisite for this course to CRJ 101 and sophomore standing. - J. Robinson spoke to the reason for the request in change. - The members of the UCC reviewed all appropriate and relevant change in course documents and forms. <p>There being no further discussion, R. Hains called for the vote to approve packet 19:001. All members present voted to approve the CRJ proposal.</p>

There being no further business, R. Hains called for a vote to adjourn. M. Miller moved to adjourn the meeting; L. Fletcher seconded. The vote to adjourn was unanimous, and the committee adjourned at 4:23 p.m.

Next meeting is scheduled for Wednesday, November 14, 2018.

Submitted by

Shannon A. Mokoro