

The following tab is in regards to RFP 2017-09 Pricing and Questions requested for Salem State Univ

Please identify below, whether you as the provider, will be bidding for Tier 1, 2, or 3 events. Depend appropriate information. Should you need to elaborate on a certain section, appropriate areas are a

Tier 1	
Tier 2	
Tier 3	

ersity.

ling on your selection, please fill out the  
available for additional comments.


**Pricing**

Commencement in O'Keefe Rockett Arena in

Speaker Series in O'Keefe Rockett Arena

Speaker Series in O'Keefe Twohig Gymnasium

Event on McKeon Plaza outdoors no tent

Are these prices firm for the first three years of the contract? If not, what are the annual prices.


**Vendor information**

State of incorporation

Date of incorporation

Supply certificate of insurance

Years in business

Number of employees

Size and scope of company

Annual revenue

Must provide proper professional appearance. Does your staff have uniforms?

Description of your facilities

Are you responding to Tier 1, 2, or 3?

Do you have the in-house capabilities for all or a portion of the tiered events outlined?

Describe any value added services

Have resumes of key personnel been included?

Do you offer discounted terms, for example 2% 10 days?

Do you accept credit cards for payment

Can you company provide closed captioning input from computer device, piano rental, teleprompter

Please provide three references similar to that of our RFP. Include name, title, address, phone number, fax number, email.

Is your company a minority, women-owned, veteran owned or small business?

Can you assist in pre-planning, attend site inspections, meetings as required?

Can you provide quotes and revised budgets when requested?

Can you obtain and manage labor sources, for load in/out?

Can you provide additional technical personnel for special functions?

Can you provide billing that clearly outlines all charges?

Do you have a company brochure? If so, please include.




